



In the case of transfer applications from other Colleges, it is based on the Statute of the Tempulli Academy, the Law on Higher Education, best practices accepted in the European Higher Education Area in Kosovo as ECTS Users' Guide, published in 2015 by the European Commission, as well as additional criteria by the Ministry of Education and Science and KAA.

ECTS TRANSFER REGULATION

Article 1

Purpose

The purpose of this regulation is to define the transfer criteria and procedures:

- a) between the departments of the Tempulli Academy and
- b) from other Colleges inside and outside the country.

Article 2

Application Period

Applications for transfer to the Bachelor and Master program for the winter semester is from September 25 to September 30. As for the summer semester BSc and MSc is from 23 to 28 February.

The decision about the transfer must be made within one week, from the date of application.

Article 3

Application Criteria

Applications for transfers between the departments of Tempulli Academy will be made based on the criteria set by the Academic Council of the TA for transfers from other institutions of higher education, for the same study program, will have the criterion of average grade no less than grade 7 (coefficient 2.00).

Article 4

Application procedure and documents

Students who will be transferred must complete and submit the relevant form and documents to the student services office. Applications after being reviewed by the department and student services office of the respective Academy, are passed to the Academic Council for final approval.

Students who will be transferred between the departments of Tempulli Academy must submit the transcript of grades to the student services office. Students who will be transferred from other institutions of higher education must submit the following documents:

- Request for transfer of studies
- Grade transcript
- Description of the Courses of the respective study program

Article 5

Unification of subjects



The unification of courses will be carried out by decision of the Academic Council of the Academy based on the proposal of the relevant department. The decision will define the unified subjects which will be evaluated with the grade (T) as well as the subjects that the student must take to complete the studies of the respective cycle.

Article 6
Credit Transfer

The credits of the courses that have been assigned to the student, by decision of the Academic Council of the Academy based on the proposal of the relevant Department, will be calculated in the total amount of credits received in that study cycle. These credits will not affect the student's average grade point average (CGPA).

Article 7
Language

Sufficient Examination of the Language of the Study Program Students who transfer to study programs that are not conducted in the Albanian language, then must undergo the Sufficient Examination of the Language of the Study Program.

Article 8
Terms of transfer

- a. Transfers can be made to study profiles that belong to the same field. Students who wish to transfer to different programs, they agree to start studies in the following classes, based on the unit of subjects.
- b. The number of different subjects of the program from which the transfer is requested to the program to which the transfer is requested may not be more than 8, in the semester in which the student is located. Different courses are taken in the semester in which the subject is recognized. If the different subjects are more than 8, then the student at his request can be accepted to continue his studies one year below. Even in the case when he starts studies a year later, the different subjects should not exceed the number 8. No more than one transfer can be made while studying undergraduate and graduate programs.

Article 9
Pay

The Academic Council will determine the student's tuition fee based on the payment of the program he is studying and the one to which he wants to transfer

Article 10

Graduation Students who have been transferred to the Tempulli Academy Colleges are awarded a diploma, provided they have completed at least two semesters at the Tempulli Academy.

Article 11



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Entry into force

This regulation enters into force on the day of approval by the Steering Council.