



AKADEMIA • ACADEMY  
**TEMPULLI**

Based on the competencies defined by the Statute of the Tempulli Academy as well as applying the best practices for quality assurance in the Tempulli Academy, the Steering Council of the Academy approved this:

## **REGULATION ON THE ESTABLISHMENT OF THE PARTNERS COUNCIL**

### **Article 1**

#### **Purpose**

- The Partners Advisory Body hereinafter (PC) represents a form of partnership between industry and academia.
- The purpose of the PC is to assist the Tempulli Academy in fulfilling its mission as well as its strategic planning, by providing relevant advice on important issues of various natures.
- PC is a select group of industry representatives who provide guidance to the academic and professional department on academic matters and strategic planning of the Tempulli Academy.
- PC presents a forum where ideas are exchanged and recommendations are given. The PC Coordinator provides direct links, effective and mutual communication between the academic department and industry.
- PC serves as a powerful tool to assist in the academic and professional development of Tempulli Academy programs with quality curricula.
- PC can also serve as a fundraising mechanism, having its industrial partner, through application in projects of common interest, as well as in the exchange of books and relevant materials of common fields.

### **Article 2**

#### **Scope**

The regulation of the PC explicitly defines the conditions for the establishment, administration and coordination of the work of the PC in the Tempulli Academy.

### **Article 3**

#### **Principles**

PC fulfills an important strategic function in the Tempulli Academy. Tempulli Academy will enable high levels of quality and active engagement and cooperation, in relation to individuals, organizations and corporations in business, industry and professions, in full compliance with the Tempulli Academy Strategy.

- In undertaking this advisory role, PC have clearly and precisely separated their advisory role as well as management and governance issues as competencies of the Tempulli Academy.
- PC during joint work does not have any clear or implied function of governance, performance monitoring, operational function or managing authority.
- PC is not an integral part of the official governing structures of the Tempulli Academy and is not a decision-making body.
- Academy Tempulli and PC are pro-actively engaged in developing stable relations with areas related to the essential activity of the Academy and PC, thus promoting the reputation of the Academy and PC for its activity.
- The Academy seeks to benefit from the experience of PC members and vice versa, for their important role in industry and in the College.
- While the members of the PC are expected to give professional advice to the College in accordance with the strategy of the Academy, but also to be open to engagement in the College through lectures when necessary.
- PC members should be aware of the strategic goals of the Academy and act in full compliance with the Code of Ethics and the Principles of Equality and Mutual Respect.

### **Article 4**

#### **Composition and membership**

- The Academy level PC s will in principle include between 10 and 15 members, coming as a result of cooperation agreements between the Academy and Industry or businesses.
- The representatives of the Tempulli Academy in PC are: Program Coordinators, the Director of the Academy and the General Secretary of the Academy.
- It is strongly recommended that external representatives (non-academic, not senior) make up at least 50% of all members, as well as the same to have at least superior university training (College completed).
- The work of the PC is directed by the leader of the PC, who is elected by the members of the PC according to their proposals, in principle of rotation, in a period of 6 months. (in

order to preserve the principle of equality and participation in the leadership of all representatives of the PC).

- Membership in the PC provides the member with participation for a period of three years with a maximum membership period of 5 years in a row.

## **Article 5**

### **Proper care and conflict of interest**

Communication between PC members is distinguished by mutual and sincere care.

Members are required to declare in case they perceive a situation of potential conflict of interest in the performance of their duties and responsibilities, with the TC or the focus area of the PC in accordance with the provisions of the Academy Code of Conduct.

The PC Leader should provide a register of conflicts of interest and the disclosure process is decided and implemented by the KT Leader.

Requirements for conflict of interest management are explicitly specified in the Code of Conduct.

## **Article 6**

### **Reward**

PC work is performed as voluntary work, and how consequently there is no reward. However, in case we are dealing with the application and profit of joint projects, then this issue will be specified by special agreement.

## **Article 7**

### **Accountability and confidentiality**

- Tempulli Academy and the PC are responsible for ensuring that the confidential information of the Academy and the work of the PC is classified as confidential and as such is consequently protected by the legal provisions of positive (applicable) legislation.
- Confidential information of the PC should be protected and shared only with the members of the PC as needed in order to effectively carry out the activity of joint work.
- Records of PC meetings and PC information must be kept in accordance with Registration Management procedures, at Tempulli Academy.
- The Joint Work Coordinator, a member of the Tempulli Academy, in principle the Secretary of the Academy, should ensure that agendas, meeting points, information

packages, conflict of interest register, signed minutes, agreed actions and participation in meetings are kept recorded. This function will be performed by the coordinator of the Academy.

## **Article 8**

### **The role of the Partners Council**

- To act as an advisory group of the Tempulli Academy for the management and growth of this institution in the accredited academic programs, those in the accreditation procedure and the development of curricula as well as to help in their implementation and improvement.
- Act as a link between the academic and professional profile of the Academy and its industrial and professional partners, providing an opportunity to communicate with current and professional industry or business advancements.
- Identify the actions that the Academy should take to provide students with the specific professional training that the industry needs.
- PC serves as a bridge between the Academy and the data needed for the needs of the industry for programs, as well as prepares the provision of human resources for the exercise of the profession.
- This means that PC provides recommendations to the Academy, for the actions it should take to improve academic and professional curricula as well as to meet the needs of the industry.
- Students gain a broader perspective and take advantage of opportunities to apply theoretical knowledge in practice as a key element as well as exposure to real-world project management, teamwork and customer-oriented development.
- Students are informed directly by industry representatives to help develop their interest and experience needed to get started in the industry.
- The Department gains from the contribution of PC to the goals of the Academy, ensuring the result of the development of curricula and degrees, and thus the positive registration and indication of the goodness of the programs of the Academy.
- The department benefits from the participation and contributions which support the departments for the long-term strategic plan.
- The academy gains an industrial perspective on the rapid changes of the past in the information industry that affect the changes in the curriculum and the distribution of objectives in the curriculum.

## **Article 9**

### **Benefits of the Partner Council**

- Availability of Tempulli Academy graduates, well prepared and who understand the profession and the process of its realization.
- Opportunities to evaluate potential employees through internships, collaborative projects and interactions in the learning process.
- Professional development of industry personnel through teaching, learning and development curriculum.
- The possibility of their integration in the teaching process, between the organization of trainings and the treatment of specific topics for which there is a curricular need of the Tempulli Academy program.
- Technology transfer through Industrial-Academic exchanges, in the classroom and internships at the College.
- Opportunity to improve the skills of graduates through curriculum reform, which is reflected in increasing the profitability of industry in the work process.
- PC s gain the ability to evaluate potential employees through internships, participation in collaborative projects, and classroom interactions.

## **Article 10**

### **Proposals and Approval**

- PC proposals or advice are addressed to the Steering Council and senior management of the Academy.
- PC enjoys the autonomy of taking the initiative and may initiate the amendment or supplementation of the Tempulli Academy regulations depending on the conditions and circumstances which may arise.
- PC can propose new programs, which they have noticed that the labor market in Kosovo needs.
- PC can propose and cooperate in the application process for projects of common interest.
- PC also enjoys the right to initiate other proposals or suggestions which are in the common interest in terms of increasing quality in the College and the labor market.
- Proposals are approved by a simple majority of the members present. They are submitted to the Management of the Tempulli Academy, which within 30 days receive a response in the form of a decision and with justification from the Management of the Tempulli Academy.

## **Article 11**

### **Dismissal**

The function of PC members ends in the following cases:

- When he does not perform certain job functions,
- When there is a conflict of interest,
- When he does not respect or disregard the regulations of Tempulli Academy,
- When he does not attend PC meetings three times in a row, without any solid reasoning;
- When you do not comply with the provisions of the Code of Conduct.

### **Article 12**

#### **Publication**

All the work of PC is published on the website of Tempulli Academy.

### **Article 13**

#### **Entry into force**

This regulation enters into force at the moment of signing by the members of the PC and the Director of Tempulli Academy.

Representatives of PC

---

Director of the Tempulli Academy

---